

§ 522.41

(3) Institution's disciplinary system.

(b) Pretrial inmates and inmates in holdover status (en route to a different institution) are excluded from the provisions of this rule.

[46 FR 59507, Dec. 4, 1981, as amended at 56 FR 20512, May 3, 1991]

§ 522.41 Responsibility.

(a) The Warden shall assign to a staff member the responsibility to co-ordinate the institution's A&O Program.

(b) Staff involved in the lecture portion of the A&O Program shall develop an outline of the information they wish to include in their presentation.

(c) Staff shall develop written orientation materials to supplement lectures and discussions.

(d) A staff member involved in the A&O Program who believes that an inmate is experiencing significant emotional stress shall notify the A&O staff coordinator so that the inmate may be offered appropriate assistance.

[46 FR 59507, Dec. 4, 1981, as amended at 56 FR 20512, May 3, 1991]

§ 522.42 Guidelines for an admission and orientation program.

(a) *Location.* Each Warden shall determine the appropriate location for the institution's A&O Program.

(b) *Quarters.* Each Warden shall establish procedures for the assignment of living quarters.

(c) *Activities.* The A&O staff coordinator is to ensure that the A&O Program provides a full schedule of activities in which each newly committed inmate may participate. Scheduled activities shall include exposure to programs responsive to a specialized need of the inmate, as well as exposure to various work assignments, education programs, and physical and social activity.

(d) *Telephone calls.* Newly committed inmates shall ordinarily be permitted to complete at least two local or long distance phone calls during the admission process, in accordance with the provisions in part 540, subpart I of this chapter.

(e) *Length of A&O Program.* An inmate's involvement in the institution's A&O Program is based on the time necessary to accomplish the program's objectives.

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(f) *Documentation of A&O Program involvement.* Staff shall prepare documentation that the inmate has received a copy of the institution's inmate handouts and has completed the institution's A&O Program. Staff shall have the inmate sign and date a copy of this document. The original of this document shall be placed in the inmate's central file.

[46 FR 59507, Dec. 4, 1981, as amended at 56 FR 20512, May 3, 1991]

PART 523—COMPUTATION OF SENTENCE

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SOURCE: 54 FR 32028, Aug. 3, 1989, unless otherwise noted.

Subpart A—Good Time

§ 523.1 Definitions.

(a) *Statutory good time* means a credit to a sentence as authorized by 18 U.S.C. 4161. The total amount of statutory good time which an inmate is entitled to have deducted on any given sentence, or aggregate of sentences, is calculated and credited in advance, when the sentence is computed.